



# SIS v1.0 - AE Compliance Checklist

Skyes Over London LC | Effective 2026-02-27

This is the **mandatory** one-page intake gate for Account Executives (AEs). A tenant cannot be marked **GO** until every required item is checked and the engineer preflight output is attached.

<b>TENANT / ORG INFO</b>	
<input type="checkbox"/> Org (Legal): _____	<input type="checkbox"/> Tenant Slug/ID: _____
<input type="checkbox"/> Primary Domain(s): _____	<input type="checkbox"/> IdP Vendor: Okta / Entra / Google / Ping / Other
<input type="checkbox"/> Target Go-Live Date: _____	<input type="checkbox"/> Required Profile: SIS-Core / SIS-Enterprise
<b>SSO CONFIGURATION</b>	
<input type="checkbox"/> Protocol: OIDC / SAML 2.0 / Both	<input type="checkbox"/> Routing: Domain / Org Slug / Email Discovery
<input type="checkbox"/> Redirect/callback URLs verified exact	<input type="checkbox"/> OIDC Issuer recorded (if used)
<input type="checkbox"/> SAML Entity ID + ACS + Cert recorded (if used)	<input type="checkbox"/> SAML cert expiry > 60 days to go-live
<b>ENFORCEMENT POLICY</b>	
<input type="checkbox"/> SSO Required (Enterprise: Yes)	<input type="checkbox"/> Password login disabled when required
<input type="checkbox"/> MFA enforced by IdP (Enterprise: Yes)	<input type="checkbox"/> Session revocation defined
<b>SCIM (PROVISIONING)</b>	
<input type="checkbox"/> SCIM enabled (Enterprise: Yes)	<input type="checkbox"/> SCIM token stored in tenant vault
<input type="checkbox"/> Create/Update/Disable supported	<input type="checkbox"/> Deprovision SLA acknowledged
<input type="checkbox"/> Group sync enabled (Enterprise: Should)	
<b>GROUP TO ROLE MAPPING</b>	
<input type="checkbox"/> Roles model confirmed	<input type="checkbox"/> Mapping documented (attach sheet)
<input type="checkbox"/> Conflict rule: least privilege default	
<b>ADMIN IDENTITY CONSOLE</b>	
<input type="checkbox"/> SSO status visible	<input type="checkbox"/> SCIM status visible
<input type="checkbox"/> Test tools present (SSO/JWKS/SCIM)	<input type="checkbox"/> Break-glass section present
<b>AUDIT LOGGING</b>	
<input type="checkbox"/> Auth events captured	<input type="checkbox"/> SCIM events captured
<input type="checkbox"/> Admin config changes captured	<input type="checkbox"/> Retention set: 1y (Core) / 3y+ (Enterprise)
<b>GO / NO-GO</b>	
<input type="checkbox"/> Engineer preflight attached	<input type="checkbox"/> Decision: GO / NO-GO
<input type="checkbox"/> AE Name: _____	<input type="checkbox"/> Date: _____ Signature: _____

**Attach to deal record:** signed checklist + identity console screenshots + engineer preflight output.